

CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA. Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai,

NAAC Accredited, ISO 9001: 2015 Re-certified, 2(f) Status of UGC

A Christian Minority Institution run by the Franciscan Sisters of the Immaculate Heart of Mary Society, Puducherry. Phone: 04151-258325, 258326

Website: www.iecw.edu.in

Email ID: idhaya@iecw.edu.in

Ref: IECW/IQAC/MEET/CIR/2023

Date: 13.10.2023

#### **CIRCULAR**

The Twelfth meeting of IQAC is scheduled on 16.10.2023 at 11:00 a.m in IQAC Conference hall, St. Mary's Block. All the members are invited to attend the meeting to discuss the following agenda.

### Meeting Agenda:

Review of previous meeting minutes

- 12.1.1 Course File Preparation and Submission
- 12.1.2 Enhancing Experiential Learning
- 12.2.1 Special Programmes for Advanced Learners and Slow Learners
- 12.3.1 Faculty Development Activities
- 12.3.2 Collaborative Activities for Research and Internship
- 12.3.3 Extension and Outreach Programmes
- 12.5.1 Sports and cultural events / competitions
- 12.5.2 Conducting Placement Drives

12.6.1 Organizing Professional Development Programme

Copy to

1. Secretary for her kind information.

2. All the members of IQAC.

3. File.

Dr.Sr.A.JENITTA, M.E., Ph.D., M.ISTE PRINCIPAL IDHAYA ENGG. COLLEGE FOR WOMEN

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Date: 20/10/2023

Ref: IECW/IQAC/MoM-12/2023

Minutes of the 12<sup>th</sup> meeting of the IQAC held on 16-10-2023 at 11a.m in IQAC Conference Hall, St. Mary's Block, IECW.

The meeting began with a prayer. Dr.Sr.A.Jenitta, Principal/Chairman of IOAC presided over the meeting. And she welcomed all the members of IQAC.

Members Present: All the members of IQAC except the following members who were granted leave of absence.

- 1. Ms. M. Sudharshana
- 2. Mr. Mogal Amjad Baig
- 3. Rtn. A. Rajendhiran

#### **ACTION TAKEN REPORT**

Er. A. Joseph Selvakumar, HoD/IT, the IQAC Co-ordinator reviewed and explained the action taken report of the previous IQAC meeting held on 17-03-2023:

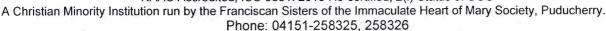
Ref. No	<b>Points Discussed</b>	Action taken
11.1.1	Course Planning and Delivery	Completed.
11.1.2	Enrolment of NPTEL courses	Two of our students Ms. V. Monisha from III-CSE & Ms. P. Mariya Nithya from II-CSE was successfully completed the NPTEL course.
11.2.1	Introduction of new question paper template for internal exams	New question paper template was introduced.
11.2.2	Student Enrolment (AY 2023-24)	Student Enrolment process was completed for the Academic year 2023-24 with good number of admissions compared to previous years.
11.3.1	Innovation Ecosystem	Good number of workshops and seminars on Research Methodology and Intellectual Property Rights (IPR) was conducted.
11.3.2	Industrial Visit	The Industrial visit was carried out at Ramco wind farms Ltd, Udumalaipet, on 07.10.2023 for all the departments (CSE/EEE/ECE/IT) of III year students.
11.4.1	Drilling new bore well	A new bore well was drilled in our college premises.
11.5.1	Sports Activities	Our students participated in Tamilnadu Chief Minister Sports Tournament held on 24.06.2023 and secured a good place and won

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		a trophy in various sports activities.	
		Our college Badminton team won 3 <sup>rd</sup> place in	
	BATTER A STATE OF STA	Anna University Zone 5 Women Badminton	
		Tournament held on 14.10.2023.	
11.5.2	Conducting Placement Drives	Good number of Soft Skills, Aptitude Skills	
		and Pre-placement Training Programme was	
	geograph This abe, the test of the	conducted by Training and Placement cell.	
•		A placement drive was conducted for our final	
		year students on 12.05.2023.	
11.6.1	NAAC AQAR Preparation and	NAAC AQAR for the Academic year	
	Submission	2022-23 Submitted on 30.04.2023.	
11.6.2	Performance Appraisal	The revised faculty appraisal form was	
		circulated among faculty members.	

Er. A. Joseph Selvakumar, HoD/IT, the IQAC Co-ordinator, introduced the agenda of the day for discussion and resolving.

### 12.1.1 Course File Preparation and Submission

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to submit the course file and AA record of	Department ·	November
last even semester subjects to the concern department HoD.	Heads	2023

### 12.1.2 Enhancing Experiential Learning

Conclusion Drawn/Action Plan	Responsibility	Timeline
To enhance the experiential learning, in-house project work	Department	April 2024
will be continued. Student's representative requested the council to arrange Industrial visits regularly.	Heads	

### 12.2.1 Special Programmes for Advanced Learners and Slow Learners

Conclusion Drawn/Action Plan	Responsibility	Timeline
Special programmes will be conducted on cutting-edge	Department Heads	May
technologies for advanced learners, and special coaching		2024
classes, peer group study and rectification tests will be conducted for the benefit of slow learners.		e <sup>2</sup> , >

### 12.3.1 Faculty Development Activities

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\\ a \\	Drawn/Action Plan	Locmoncit	oility Timeline
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The chairperson instructed all the faculty members must	R&D Director	March
attend at least one 7 days Faculty Development Program in a		2024
year and should publish research article in UGC approved		
Journals.		

#### 12.3.2 Collaborative Activities for Research and Internship

Conclusion Drawn/Action Plan	Responsibility	Timeline
To facilitate the student's internships, the institution has registered on AICTE's virtual internship opportunity scheme by signing MOUs. And to increase research and development activities, it was decided to sign MoUs with other institutions and share resources with them with mutual benefit.		March 2024

### 12.3.3 Extension and Outreach Programmes

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to conduct both technical and non-technical	ITEIC Committee	April
events for Extension and Outreach programmes, so that the	and Service Bodies	2024
ITEIC committee would organize technical events and the		
NSS team would organize non-technical events.		

#### 12.5.1 Sports and cultural events / competitions

Conclusion Drawn/Action Plan	Responsibility	Timeline
competitions by dividing the entire college student body into four groups. And the winners' prizes will be awarded at	Women Empowerment Cell, IIC, NSO Committee and SSA Committee.	April 2024

#### 12.5.2 Conducting Placement Drives

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Conclusion Drawn/Action Plan	Responsibility	Timeline
To enhance the placement record of the institution, it was decided to conduct placement drives for all streams.	T&P cell members	April 2024

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### 12.6.1 Organizing Professional Development Programme

Conclusion Drawn/Action Plan	Responsibility	Timeline
To enhance the competency of the faculty members, it was decided to organize professional development programmes department-wise. In addition, faculty members were asked to attend such programmes hosted by other institutions in collaboration with our institutions.	Department Heads & HR in-charge	May 2024

The meeting came to an end with a prayer.

IQAC Co-ordinator

IGAC CO-ORDINATOR
IDHAYA ENGINEERING COLLEGE FOR WOMEN
CHINNASALEM-606 201, KALLAKURICHI DT.

IQAC Chairman 20/10/2

Dr.Sr.A.JENITTA, M.E., Ph.D., M. ISTE PRINCIPAL IDHAYA ENGG. COLLEGE FOR WOMEN CHINNASALEM-806 201. KALLAKURICHI Dt.

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12<sup>th</sup> Meeting of Internal Quality Assurance Cell

# ATTENDANCE DETAILS

Date/Time:16.10.2023/11.00 a.m

CHIMNASALEM-506 201, KALLAKURICHI D

Academic Year: 2023-24

Date: 16/10/2023

Venue: Conference Hall, St. Mary's Block

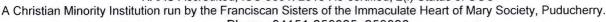
Semester: Odd

S.No.	Name of the Participants	Designation	Role of IQAC	Signature
i.	Dr. Sr. A. Jenitta	Principal	IQAC Chairman	1.5-3
2.	Mr. A. Joseph Selva Kumar	ASP & Head / IT, Director - CTLD	IQAC Co-ordinator	allolyhole
3.	Mrs. K. Gandhimathi	Vice Principal, ISO - MR	Governance, Leadership and Management	B. Office
4.	Sr. I. Maria Anand Milani	AP/IT, Administrator, IT Support	Infrastructure and Learning Resources	Smilan
5.	Mr. S. Jayaprakash	ASP & Head / CSE, NBA Co-ordinator, Director - ITEIC	Teaching – Learning and Evaluation	S. Jay Bu
6.	Mrs. P. Poovizhi	ASP & Head / ECE, Student Support & Administration	Student Support and Progression	10
7.	Mr. V. Karthikeyan	AP & Head / EEE, Convenor - IIC	Curricular Aspects	Ding Shi
8.	Dr. S. Jayasundar	Prof. & PG Head / CSE, Director – R&D	Research, Innovations and Extension	5-W
9.	Sr. J. Catherina Mary	AP / ECE, TPO	Institutional Values & Best Practices	Parc
10.	Rtn. A. Rajendhiran	Rotarian, Rotary Club, Chinnasalem.	Nominee from Local Society	AB



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11.	Ms. R.Madhumitha	III year / EEE	Members – Student Representatives	R-Madhumith
12.	Ms.G.Amala Merlin	III year / IT		Dostino Cf
13.	Ms.S.Shanmathi	IV year / CSE		S. Shanmathi
14.	Ms.A.Lourdu Priya	IV year / ECE		1. Lupy
15	M. Sudharshana	Associate Product Specialist, CTS Chennai.	Member - Alumni	AB .(
16	Mr. Mogal Amjad Baig	Managing Director, Right Renewable Tech., Chennai.	Member - Employer	AB
17	. Mrs. P. Vimala Devi	HR Manager, Caliber Embedded Technologies, Coimbatore.	Member - Industrialist	D. Vinalau
18	. Mr. B. Venkatesan	Parent Virudhachalam	Member– Parent Representative	3. Ventures.
19	. Mr. S. Silambarasan	AP / EEE	Member Secretary	Anus
20	. Mr. T .Sundaramurthy	Librarian, Infrastructure & Legal Approvals	Additional Members	(Confidence of the Confidence
21	. Mrs. P. Dhanalakshmi	Lab Instructor / CSE		Pohen
	The second secon		·	

**IQAC** Co-ordinator

IQAC CO-ORDINATOR

WAYA ENGINEERING COLLEGE FOR WOMEN

MASALEM-606 201, KALLAKURICHI DZ

IQAC Chairman 16 10 2

DT.ST.A.JENITTA, M.E., Ph.D., M.ISTE PRINCIPAL IDHAYA ENGG. COLLEGE FOR WOMEN CHINNASALEM-806 201. KALLAKURICHI Dt.