



IDHAYA ENGINEERING COLLEGE FOR WOMEN

CHINNASALEM-606 201, KALLAKURICHI DISTRICT, TAMIL NADU, INDIA.

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai.

NAAC Accredited, ISO 9001: 2015 Re-certified, 2(f) Status of UGC

A Christian Minority Institution run by the Franciscan Sisters of the Immaculate Heart of Mary Society, Puducherry.

Phone: 04151-258325, 258326

Website: www.iecw.edu.in

Email ID: idhaya@iecw.edu.in



Ref: IECW/IQAC/MEET/CIR/2022

Date: 06.09.2022

CIRCULAR

The Tenth meeting of IQAC is scheduled on 08.09.2022 at 11:00 a.m in IQAC Conference hall, St. Mary's Block. All the members are invited to attend the meeting to discuss the following agenda.

Meeting Agenda:

Review of previous meeting minutes

10.1.1 AICTE Internship Programme

10.2.1 Course File Preparation and Submission

10.3.1 Newly Ph.D Registered Faculty

10.3.2 Faculty Development Activities

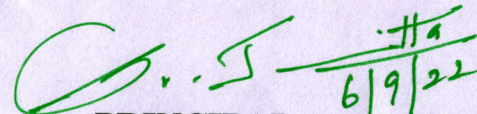
10.3.3 Collaborative Activities for Research and Internship

10.3.4 Extension and Outreach Programmes

10.5.1 Sports and Cultural Events / Competitions

10.6.1 ICT Enabled Teaching Learning Process

10.7.1 Installation of New Clubs


PRINCIPAL

Copy to

1. Secretary for her kind information.
2. All the members of IQAC.
3. File.

Dr. Sr. A. JENITTA, M.E., Ph.D., M.ISTE
PRINCIPAL
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Ref: IECW/IQAC/Meeting/Attd./2021

Date: 08/09/2022

10th Meeting of Internal Quality Assurance Cell

ATTENDANCE DETAILS

Date/Time: 08.09.2022/11.30 a.m

Academic Year: 2022-23

Venue: IQAC, St. Mary's Block

Semester: Odd

S.No.	Name of the Participants	Designation	Role of IQAC	Signature
1.	Dr. Sr. A. Jenitta	Principal	IQAC Chairman	
2.	Mr. A. Joseph Selva Kumar	ASP & Head / IT, Director - CTLD	IQAC Co-ordinator	
3.	Sr. M. Clara Mary	Financial Administrator	Management Representative	
4.	Mrs. K. Gandhimathi	Vice Principal, ISO - MR	Governance, Leadership and Management	
5.	Mr. S. Jayaprakash	ASP & Head / CSE, NBA Co-ordinator, Director - ITEIC	Teaching - Learning and Evaluation	
6.	Sr. J. Arockia Jaya	ASP / CSE, HR Services, Security Services	Institutional values and Best Practices	
7.	Mrs. P. Poovizhi	ASP & Head / ECE, Student Support & Adm. Convenor - CDC	Student Support and Progression	
8.	Mr. V. Karthikeyan	AP & Head / EEE, Convenor - IIC	Curricular Aspects	
9.	Dr. S. Jayasundar	Prof. & PG Head / CSE, Director - R&D	Research, Innovations and Extension	
10.	Sr. I. Maria Anand Milani	AP/IT, IT Support & maintenance	Infrastructure and Learning Resources	
11.	Sr. C. Jansi Sophia Mary	ASP / CSE, TPO	Estate maintenance	
12.	Sr. J. Catherina Mary	AP & PG Head / CS	Transport Services	



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13.	Rtn. A. Rajendhiran	Rotarian, Rotary Club, Chinnasalem.	Nominee from Local Society	<i>A. Rajendhiran</i>
14.	V. Janani	IV year / EEE	Members – Student Representatives	<i>V. Janani</i>
15.	M. Ramani	IV year / IT		<i>M. Ramani</i>
16.	Ms. S. Shanmathi	III year / CSE		<i>S. Shanmathi</i>
17.	Ms. A. Lourdu Priya	III year / ECE		<i>A. Lourdu Priya</i>
18.	M. Sudharshana	Associate Product Specialist, CTS Chennai.	Member - Alumni	AB
19.	Mr. Mogal Amjad Baig	Managing Director, Right Renewable Tech., Chennai.	Member - Employer	AB
20.	Mrs. P. Vimala Devi	HR Manager, Caliber Embedded Technologies, Coimbatore.	Member - Industrialist	<i>P. Vimala Devi</i>
21.	Mr. B. Venkatesan	Parent Virudhachalam	Member– Parent Representative	AB
22.	Mr. S. Silambarasan	AP / EEE	Member Secretary	<i>S. Silambarasan</i>
23.	Mrs. V. Archana	AP / IT	Additional Members	
24.	Mr. T. Sundaramurthy	Librarian, Infrastructure & Legal Approvals		<i>T. Sundaramurthy</i>
25.	Mrs. P. Dhanalakshmi	Lab Instructor / CSE		<i>P. Dhanalakshmi</i>

Shreya
8/9/22
IQAC Co-ordinator

IQAC CO-ORDINATOR
IDHAYA ENGINEERING COLLEGE FOR WOMEN
CHINNASALEM-606 201, KALLAKURICHI DT.

Dr. Sr. A. Jenitta
8/9/22
IQAC Chairman

Dr. Sr. A. JENITTA, M.E., Ph.D., MISTE.
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Ref: IECW/IQAC/MoM-10/2022

Date: 12/09/2022

Minutes of the 10th meeting of the IQAC held on 08-09-2022 at 11a.m in IQAC Conference Hall, St. Mary's Block, IECW.

The meeting began with a prayer. Dr.Sr.A.Jenitta, Principal/Chairman of IQAC presided over the meeting. And she welcomed all the members of IQAC.

Members Present: All the members of IQAC except the following members who were granted leave of absence.

1. Ms. M. Sudharshana
2. Mr. Mogal Amjad Baig
3. Mr. B. Venkatesan

ACTION TAKEN REPORT

Er. A. Joseph Selvakumar, HoD/IT, the IQAC Co-ordinator reviewed and explained the action taken report of the previous IQAC meeting held on 02-05-2022.

Ref. No	Points Discussed	Action taken
9.1.1	Course planning and delivery	Completed.
9.1.2	Add-on Courses	Totally 12 courses were conducted for second, third and final year students of CSE, EEE, ECE and IT departments.
9.1.3	Feedback System	Completed.
9.2.1	Student Enrolment (AY 2022-23)	Student Enrolment process was completed for the Academic year 2022-23.
9.2.2	Hybrid mode of Learning	All faculty members were utilized ICT enabled facilities for taking classes.
9.3.1	MOU with National level Educational Institutions	Planned to sign MOU with Sri Sai Ranganathan Engineering College, Xavier Institute of Engineering, Mumbai and Yellowmatics IT & Skill Development Solutions.
9.5.1	Sports Activities	Totally three sports competitions were conducted by NSO Committee.
9.6.1	NAAC AQAR preparation and submission (Academic Year 2020-21)	NAAC AQAR for the Academic year 2020-21 Submitted on 30.04.2022.

Er. A. Joseph Selvakumar, HoD/IT, the IQAC Co-ordinator, introduced the agenda of the day for discussion and resolving.



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10.1.1 AICTE Internship Programme

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to send the students to AICTE internship programme for all second, third and final year students for utilizing the internship opportunities given by Ministry of Education.	IIC & T&P Cell faculty In-charges	Feb 2023

10.2.1 Course File Preparation and Submission

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to submit the course file and AA record of last even semester subjects to the concern department HoD.	Department Heads	Dec 2022

10.3.1 Newly Ph.D Registered Faculty

Conclusion Drawn/Action Plan	Responsibility	Timeline
The Chairman of the IQAC instructed the Ph.D. holding faculties to get guidship for getting research centres in CSE and IT departments in our college, and all senior faculties should register for Ph.D. in the upcoming session.	Department Heads	Jan 2023

10.3.2 Faculty Development Activities

Conclusion Drawn/Action Plan	Responsibility	Timeline
The chairperson instructed all the faculty members must attend atleast one 7 days Faculty Development Program in a year and should publish research article in UGC approved journals.	R&D Director	Dec 2022

10.3.3 Collaborative Activities for Research and Internship

Conclusion Drawn/Action Plan	Responsibility	Timeline
To facilitate the student's internships, the institution has	ITEIC Committee	March



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registered on AICTE's virtual internship opportunity scheme by signing MOUs. And to increase research and development activities, it was decided to sign MoUs with other institutions and share resources with them with mutual benefit.

2023

10.3.4 Extension and Outreach Programmes

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to conduct both technical and non-technical events for Extension and Outreach programmes, so that the ITEIC committee would organize technical events and the NSS team would organize non-technical events.	ITEIC Committee and Service Bodies	March 2023

10.5.1 Sports and cultural events / competitions

Conclusion Drawn/Action Plan	Responsibility	Timeline
It was decided to hold Tech Fest, a talent show, and sports competitions by dividing the entire college student body into four groups. And the winners' prizes will be awarded at the college day celebration. In addition, Flyers Day will be celebrated by the Student Support and Administration Committee.	Women Empowerment Cell, IIC, NSO Committee and SSA Committee.	April 2023

10.6.1 ICT enabled teaching learning process

Conclusion Drawn/Action Plan	Responsibility	Timeline
As a continual improvement in the ICT-enabled teaching and learning process, it was decided to develop the communicative skills of the students, Mrs. G. Kiruthiga was appointed as the English trainer, and to develop the computer language skills Ms. A. Nishiya Kanimozhi was appointed as the trainer, and to handle classes from 04.30 pm to 05.30 pm every day. In addition, MOU signing process with NASSCOM foundation has been initiated for installing Digital lab.	Concern HoD	Feb 2023

10.7.1 Installation of New Clubs



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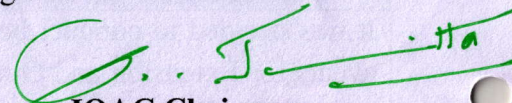
Conclusion Drawn/Action Plan	Responsibility	Timeline
The distinctive characteristic of the institution is that "empowering women" is achieved by performing various club activities at the college level. As a new initiative to develop professional skills in different fields like digital marketing, video production, it was decided to install a new club named "Media Club of Idhaya" (MCI).	Women Empowerment Cell and Immaculate Youth Movement faculty in-charges	Feb 2023

The meeting came to an end with prayer. The next IQAC meeting will fall in March 2023.


IQAC Co-ordinator

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IQAC Chairman

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